



Convention/Event Pass & Token Order Form

Order Information (please print or type)

Name	
Billing Address	
City	
State / ZIP Code	
Telephone	
Fax	
Contact Name	
Contact Telephone	
E-Mail	

Order Information

Request a total of _____ People Mover passes for _____ days at a rate of \$1.50 per day, per pass (three-day minimum)
 Scheduled Dates: From _____ To _____ Total amount \$ _____

Tokens at \$.75 each. Number of Tokens _____
 Total amount \$ _____

Monthly Passes (\$10): Month(s) _____ Quantity _____ Total amount \$ _____

This transaction is to be processed the form of: Cash Credit Card Money Order

Credit card type (Visa/MC/AMEX)	
Credit card number	CVV#
Expiration Date	
Authorized signature	

Acknowledgement Information

Name / Mailing Address of Contact(s) to receive DPM Passes/Tokens:

Signature(s)	
Date	

Orders will be assessed an additional \$2.00 handling charge plus postage based upon weight. If shipping is requested for bulk or large quantities, please note that pick-up service is available.

Mailing Information

Detroit Transportation Corporation
 Accounting Division
 535 Griswold, Suite 400
 Detroit, MI 48226
 (313) 224-2160 [phone] / (313) 224-2134 [fax]

TERMS AND CONDITIONS

- A minimum of 50 passes is required. Orders must be placed for three-days or more.
- DPM Special Event / Convention Passes are programmed for the activation period based upon the block of days ordered. Pass-carrying patrons may access the People Mover for unlimited rides during this time.
- Passes must be ordered and purchased in full quantity **at least 30 days in advance**, prior to the event start date / date of first activation to ensure scheduled programming. Tokens can be purchased at the DTC Administration Office Monday—Friday, from 9:00 a.m. to 5:00 p.m. (Eastern Time)
- Pricing for passes and tokens should not be escalated or increased above the purchased rate.
- DTC will include an invoice with the completed order. Please call our Accounting Division at 1+ (313) 224-2160 for further instructions if a Purchase Order is the method of payment.
- Complimentary Detroit People Mover Station Guides will be provided for the quantity of ordered passes / tokens upon request.
- Organizations and the DTC will agree on the method of delivery (shipping / pick-up, etc.). If required, additional express / overnight delivery charges will be added to the customer.
- Submission of the Order Form is an acceptance of the Terms & Conditions.

4-2017

Administrative Use Only Pass Series / Issued Number(s) _____ Order Completed By: _____
